

# MEETING MINUTES

## JACKSON COUNTY PUBLIC LIBRARY

Board of Trustee Monthly meeting.

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Date: October 18, 2023

Time: 3:00 PM

Meeting called to order by: Rhonda Thompson @ 3:34 PM

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### IN ATTENDANCE

Ashley Wagers, Emily Combs, Jodi Gabbard, Rhonda Thompson, LaNeika Baker, Juliana Coffey, Kim Mullins.

### APPROVAL OF MINUTES

The minutes from the September 2023 meeting were presented and reviewed. The minutes were approved with a motion from Rhonda Thompson and a second by LaNeika Baker. The motion carried with all in favor.

### FINANCIAL REPORT & APPROVAL OF VOUCHERS

Discussion of Vouchers and Rhonda Thompson questioned the News Bank payment. Ashley Wagers explained that the News Bank subscription gave library patrons access to all newspapers digitally. Ex: New York Times and USA Today.

The Amazon Book orders on the financial report were discussed and Rhonda Thompson wanted to stress that the books that are ordered from Amazon are not Collection quality. They are not bound to last like orders from a vendor like Baker and Taylor.

LaNeika Baker made a motion to approve the financial reports and vouchers. Jodi Gabbard seconded the motion. The motion carried with all in favor.

### DIRECTORS REPORT

- Statistics – Board Reviewed the Statistics. Ashley Wagers stated that she has added door counters to the Outdoor Classroom, Outreach Vehicle and both the KY Room and the VA Room for better tracking of Patrons that use these services.

- Kim Mullins presented to the Board – She is the new Children's Librarian; she filled the vacant spot when Mackenzie Peters left.
  - Plans to continue with Lily Pad. She is averaging 3 – 13 kids.
  - Shared pictures and plans on visiting all the Elementary schools.
  - She is beginning a Mommy and Me class partnering with Early Steps, Hands, CAP and KECOC.
  - Kim is also starting a LEGO hour every Wednesday beginning Nov 8 and will have contests and projects on display December 4-8. Rhonda Thompson recommended Brick Q Motion – Lego with Coding and Movement.
  - Kim asked Rhonda to extend the AR time until 6PM for the library.
  
- Community Engagement Collaborations – Bookmobile Outreach
  - Bulldog Club on Sept 12 – McKee Elementary
  - Advisory Council Meeting – McKee Family Resource – September 14<sup>th</sup>.
  - 180 People attended the Family Farm Night on Sept 21.
  - Food Drop off Program. Partnered with Ky Homeplace and Hands and Feet ministry. September 20 & 21.
  - Bulldog Club October 10<sup>th</sup> @ McKee Elementary.
  - Comp Care October 17<sup>th</sup> – Cumberland River Valley.
  - Health Fair – October 19<sup>th</sup> – JC Health Department.
  - Community Fall Fest – October 21 – Au-some like Anderson.
  - Sand Gap Literacy Event – Oct 24.
  - Pumpkin Palooza @ McKee – Oct 30 5-7.
  
- Upcoming Programs:
  - Boo Fest Trunk or Treat October 26<sup>th</sup> @ 5:00PM.
  - Whoville Party – December 7<sup>th</sup>.
  
- Employee Matters
  - Ashley Attended Conference and Presented on Workforce Development.
  
- Other
  - Discussed Unexpired Trustee and reviewed a letter from KDLA.
  - Discussed Narcan Emergency Boxes. Juliana Coffey will do some more research into leaving the self-serve Narcan boxes unattended. For right now, the Narcan will be kept behind the desk and signage placed that it is available.
  - Regional consultant resigned. We have not been assigned a new one.
  - The board discussed obtaining a billboard in McKee and dropping the newspaper ads. Everyone agreed that we would try this approach in advertising the services of the library.
  - Juliana Coffey recommended that Ashley contact the Volunteers of America that are setting up a location in McKee. She thought that would be a great new community partner.

The next monthly meeting will be held November 15, 2023 @ 3:30 PM.

Motion to adjourn was made at 4:30 PM by Jodi Gabbard and the second by LaNeika Baker. The motion carried unanimously.