

# JCPL Board of Trustees

Regular Meeting Agenda

Aug 11th 2022

McKee, Kentucky

## MINUTES

### **In attendance:**

Jodi Gabbard, Larry "Bim" Lakes, Ashley Wagers, Julianna Coffey, LaNeika Baker, Rhonda Thompson (Virtual)

### **Call to Order**

Jodi called the meeting to order at 3:35 pm

### **Public Comment**

None

### **Approval of Minutes**

Larry "Bim" Lakes made a motion to approve the minutes from the last meeting. LaNeika seconded the motion. Motion carried with all in favor

### **Financial Report and Approval of Vouchers**

Board reviewed the financial reports and vouchers. Rhonda Thompson made a motion to approve the financial reports and vouchers. LaNeika seconded the motion. Motion carried with all in favor.

### **Business Matters**

- Reports- Statistics
  - Stats look good. WiFi data is not accurate due to changes with the vendor.
  - Huge increase in the number of patrons.
  - Bookmobile is back and fixed.
  - Outreach vehicle is wrapped and on the road.
  - Christian Schools have contacted Ashley to schedule bookmobile visits.

## Directors Report

- JCPL Remodel Update
  - Ashley reviewed the renovation plan with Julianna.
  - Ashley reviewed the Renovation expenses. Renovation Budget is on track!



## Renovation Expense Update

08/11/2022

Category	Description	Notes	Amount
Labor	Floor Install		\$20,662.00
Material	Flooring (carpet, Lvt)		\$20,721.88
Material	Rubber Floor		\$25,533.37
Labor	Sidewalk re-surface/Access Ramp		\$8,685.00
Labor/Material	Electrical		\$7,885.30
Materials	Lighting Package		\$61,882.84
Labor	Lighting Install		\$25,000.00
Marterial	Library Furniture and Equipmet Purchase KPC		\$164,263.33
Labor/Material	Painting		\$10,000.00

**\$344,633.72**

- 22/23 Budget Recap
  - Ashely shared the Line Item Budget Changes she made.
  - No changes to one submitted to state. These are only changes made for internal accounting
- Employee Matters
  - All staff received an 8% raise.
  - Emily will be taking over when Ashley isn't here. Learning to do payroll and some more administrative tasks. Emily has started her library degree.
- Summer Reading Update
  - Kenzie is out sick and will do presentation at next meeting
- Event/Program Updates
  - August Calendar
    - Frogs & Toads (Elementary) will be Thursdays 5-6 pm
    - Lily Pad (Ages 0-5) will be Fridays at Noon
    - Crafternoon (Adults) will be Wednesday August 10th (Scheduled through January)
    - Teen Stream will be Tuesday, August 16th (Scheduled through January)

- Continuing with Color Hour @ the Library. Dates scheduled through January
- Learn How to Quilt with Carol will begin in August
- Master Builders for elementary students

**Audit Update**

Using the same group for this audit as we did 4 years ago. They will be starting the process after Ashley gets them the access they need.

**Regional Consultant: KDLA Monthly Report - Alexa Adams-Roberston**

No Update

**Lawyer Update:**

Julianna Coffey will begin serving as the JCPL Board Attorney. The board explained what they need from Julianna and she plans to attend all meetings.

**Other**

Early closures on Fair Days

**Adjourn**

Rhonda Thompson made a motion to adjourn. Bim seconded the motion. Motion carried with all in favor.

**Next Scheduled Meeting : Sept 8th @ 3:30pm**