

# MEETING MINUTES

JACKSON COUNTY PUBLIC LIBRARY

Board of Trustee Monthly meeting.

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Date: May 21, 2025

Time: 3:30 PM

Meeting called to order by: Jodi Gabbard @ 3:33 PM

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## IN ATTENDANCE

Ashley Wagers, Emily Roaden, LaNeika Baker, Jodi Gabbard, Larry Lakes, Brian Harris, Jullianna Coffey, and Emily Combs.

## APPROVAL OF MINUTES

- Motion made LaNeika Baker. Second by Jodi Gabbard. Motion carried unanimously.

## FINANCIAL REPORT & APPROVAL OF VOUCHERS

- Motion made by Larry Lakes. Second by Emily Roaden. Motion carried unanimously.
- The New Allies Grant funding will be listed separately in the new budget to make spending easier to track.

## DIRECTOR'S REPORT

- Statistics
  - Outreach numbers experienced a significant surge in 2024, largely driven by the eclipse viewing event. Data indicates that this

upward trend has continued, with current figures exceeding those of previous years

- Library Program Update
  - Adjustments were made to the radio ad. Ashley presented the idea of paying \$4,000/year to have multiple ads run on air for the library.
  - Proposal made to make the library a UPS/Fedex dropoff site. Ashley is looking into those details.
  - See attached flyers for "Color Our World" summer reading programs.
  - Proposal for the Library to start a Drivers Ed program. Ashley will be looking into these details and presenting updates at future meetings.

## **LIBRARY ROOF REPLACEMENT**

- The Library is in need of a new roof. Bids for the project were submitted by the following companies:
  - Nunns Roofing
  - John Isaacs Construction, LLC
  - KDR Roofing Construction Service LLP
- A motion was made by Larry Lakes to accept the bid from John Isaacs Construction, LLC for the roof installation. The motion was seconded by LaNeika Baker.

## **ANNUAL FINANCIAL REPORT**

- The first reading of the proposed budget was conducted during the May 21, 2025 meeting.
- A motion to amend line items under Revenue, Personnel, Operations, Administration, Capital Outlay, and Total Appropriations was made by Brian Harris and seconded by LaNeika Baker. The motion passed unanimously.
- The final budget is scheduled for approval at the June meeting.

## **BOARD MEMBER BUSINESS**

- New Board Member roles need to be set.
- Signature cards need to be updated at the bank.

- Determine new meeting time.

#### **NEXT MEETING & ADJOURNMENT**

- The next monthly meeting will be on June 18, 2025 @ 3:30 PM.
- The motion to adjourn was made at 4:44 PM by Larry Lakes and the second by Emily Roaden. The motion was carried unanimously.